

## Advisory Board Meeting Minutes

March 23<sup>rd</sup>, 2023

- Intro
  - Meet and greet
- Status of transition plan
  - Review changes
  - What's left to move?
    - Wagon, cabinets, check auditorium, ask Cheree or Sue
- Cornerstone lease
  - Good through October 31<sup>st</sup>, 2023
- Hard open date
  - Match York event?
    - Aiming for June 1<sup>st</sup>, if not June 5<sup>th</sup> – depending on how many boxes I can get through by that time
- Open hours
  - Daily and weekends
    - Aim for twice a week plus a weekend date – Tuesday, Thursday, Saturday?
    - Work with volunteers to see their hour options and decide from there
- Volunteers
  - Past, new recruits, setting guidelines, schedules
    - Went over application form with contact info, emergency contact, schedule requests – add task options – check mark for background check and waiver
    - Talk to high school staff to see if students need community service hours
- Foundation
  - Signage, options for what money goes towards
    - Talk to Sue to see setup/rules
    - Hang some signs to advertise
    - Check with Bob Sautter
- Promotion
  - Social media
  - Website
  - Newspaper
    - Will work with York News Times and get started posting on social media now that we have a directive
    - Going to work with Eric to come up with a virtual tour for our website, also will submit him photos and blurbs to go with them
- Rotating collections
  - How often
    - Quarterly
  - Different options for first quarter, next quarter

- First Quarter: War through the ages June-August – lots of important war date history in those months and plenty of items to display, maybe reach out to reenactors, look at event options
  - Second Quarter: Night at the Museum Sept-Nov – feature the oddball items of the collection for the “spooky season”, host event where people come in costumes and watch the movies
  - Other options: Art show – collaborate with auditorium and schools to have students submit artwork, have winners in different categories and hang theirs up in the museum – Academy Awards display, kitchen items with Julia Child on the TV, retro tech items
- Items to be de-accessed
  - Items from October’s list and status on those
    - We took a tour to look at items from October, I’m going to check on status
  - Possible for next meeting
    - Looked at options to be de-assessed for next round, a few broken paintings and some other items that don’t fit the collection
  - Open Meeting Act
    - Need 3 days warning for the paper to publish – I’ll have more time in future to make sure that goes out on time
- Miscellaneous
  - Anything to add
    - I cleaned out first store room by the stairs, going to move everything on the main floor down there and bring up military stuff to prepare
- Next meeting?
  - Possibly meet in April or wait until May, what works, day/time of week
    - Pencil in April 27<sup>th</sup> 7-8PM